

**VILLAGE OF CAMBRIDGE
56 NORTH PARK STREET
CAMBRIDGE, NEW YORK 12816**

MINUTES: BOARD OF TRUSTEES MEETING, APRIL 3, 2019

Mayor Carman Bogle
Chris Cavaliere
Matt Toleman
Lester Losaw
Kim Cossey
Trustee Amy Mantzey Walsh
Lance Allen Wang
Chief Tom Gray
William McCarty
Cait Johnston (Greenwich Journal/Salem Press)
Scott Lucey
Tracey Lucey
Michael Brandi
Brian Harrington
Sgt Robert Danko
Valerie Reagan
Trustee Stephen Robertson
Trustee Alex Dery Snider
David Snider
Lisa Austin-Cuddihy
Trustee Stephen Hallock
Sue Van Hook
Evan Lawrence
Suzie Creitz
Bob Thomas

1. Meeting began at 7:00a with Pledge
2. Swearing in:
 - a. Clerk Lance Allen Wang swore in Mayor Carman Bogle
 - b. Mayor Carman Bogle swore in new Trustees Alex Dery Snider and Stephen Hallock
3. Appointment of new Justice due to resignation of Justice Phil Sica.

MOTION:	Appoint Scott Lucey as Village Justice with term of office to run through 4/5/2020.				
Made by:	Trustee Walsh				
Second by:	Trustee Hallock				
Vote:	CB	SR	ADS	AW	SH
	Y	Y	Y	Y	Y

4. Budget hearing started at 7:05p.

5. Appointments: ADS/AW. All aye. Steve abstain.

- i. Deputy Mayor: Stephen Robertson
- ii. Auditors: *Pend. update of internal control measures.*
- iii. Assessor: William R. McCarty
- iv. Clerk, Deputy Treasurer: Lance Allen Wang
- v. Treasurer, Deputy Clerk: Lester Losaw
- vi. Tax Collector: Lance Allen Wang
- vii. Registrar of Vital Statistics: Lance Allen Wang
- viii. Deputy Registrar of Vital Statistics: Lisa Austin-Cuddihy
- ix. Fire Police: Gerald Aiken, Timothy Jansen, Alvon McCauley, and David Webster
- x. Court Clerk: Lisa Austin-Cuddihy
- xi. Historian: Mary Anne McAvoy
- xii. Librarian: Christina Becker
- xiii. Public Safety Officer: Robert Danko
- xiv. Superintendent of Public Works: Paul M. Toleman
- xv. Youth Director: Lindsay Shaner
- xvi. Zoning Enforcement Officer: Chris Cavaliere
- xvii. Planning Board Chair: Richard Sweeney
- xviii. Zoning Board of Appeals Chair: John Schauer
- xix. Planning/Zoning Board of Appeals Clerk: Dani Robertson

MOTION:	Approve appointments list as published				
Made by:	Trustee Dery Snider				
Second by:	Trustee Walsh				
Vote:	CB	SR	ADS	AW	SH
	Y	Abstain	Y	Y	Y

6. Publications:

MOTION:	Approve The Eagle as the official newspaper for publishing public notices				
Made by:	Trustee Robertson				
Second by:	Trustee Dery Snider				
Vote:	CB	SR	ADS	AW	SH
	Y	Y	Y	Y	Y

7. Board Meetings:

MOTION:	Regularly scheduled monthly Board meetings will be held on the first Wednesday of the month at 7:00p.				
Made by:	Trustee Hallock				
Second by:	Trustee Walsh				
Vote:	CB	SR	ADS	AW	SH
	Y	Y	Y	Y	Y

8. Organizational Meeting :

MOTION:	Next organizational meeting will be on 4/1/2020.				
Made by:	Trustee Walsh				
Second by:	Trustee Robertson				
Vote:	CB	SR	ADS	AW	SH
	Y	Y	Y	Y	Y

9. Policies:

- i. Smoking Policy (4/2/14)
- ii. Policy Against Discrimination and Harassment (2/6/19)
- iii. Internet Use Policy (8/6/14)
- iv. Workplace Violence (8/6/14)
- v. Rules of Ethical Conduct Policy (8/28/15)
- vi. Equal Employment Opportunity (2/2/98)
- vii. Americans with Disabilities Act (2/2/98)

MOTION:	Current Smoking, Discrimination and Harassment, Internet use, Workplace violence, Ethical conduct, EEO, and ADA policies remain in effect until superseded.				
Made by:	Trustee Walsh				
Second by:	Trustee Dery Snider				
Vote:	CB	SR	ADS	AW	SH
	Y	Y	Y	Y	Y

10. Section 14.

MOTION:	Approve waiver of Section 14 of v/o Cambridge Ethics Policy for the following Section 14 Disclosures: TOLEMAN, BOGLE				
Made by:	Trustee Robertson				
Second by:	Trustee Dery Snider				
Vote:	CB	SR	ADS	AW	SH
	Abstain	Y	Y	Y	Y

MOTION:	Approve waiver of Section 14 of v/o Cambridge Ethics Policy for the following Section 14 Disclosures: ROBERTSON				
Made by:	Trustee Dery Snider				
Second by:	Trustee Hallock				
Vote:	CB	SR	ADS	AW	SH
	Y	Abstain	Y	Y	Y

11. Advance Approval of Claims.

MOTION:	The Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight, and express charges. All such claims must be presented at the next regular meeting for audit; the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the board of trustees disallows.				
Made by:	Trustee Walsh				
Second by:	Trustee Hallock				
Vote:	CB	SR	ADS	AW	SH
	Y	Y	Y	Y	Y

12. Mileage Reimbursement.

MOTION:	The Board of Trustees will approve reimbursement to Village officers and employees who use their personal automobiles while performing their official village duties at a rate of 57 cents per mile.				
Made by:	Trustee Hallock				
Second by:	Trustee Derry Snider				
Vote:	CB	SR	ADS	AW	SH
	Y	Y	Y	Y	Y

13. Schools.

MOTION:	The Clerk and Treasurer are authorized to attend the NYCOM Fall Training School; ZEO, Planning Board and Zoning Board of Appeals members are authorized to attend the Saratoga County Planning and Zoning Conference.				
Made by:	Trustee Robertson				
Second by:	Trustee Walsh				
Vote:	CB	SR	ADS	AW	SH
	Y	Y	Y	Y	Y

14. Official Depository.

MOTION:	Glens Falls National Bank is the official depository for all monies received by the village treasurer, clerk, and receiver of taxes for the Village of Cambridge.				
Made by:	Trustee Dery Snider				
Second by:	Trustee Hallock				
Vote:	CB	SR	ADS	AW	SH
	Y	Y	Y	Y	Y

15. Fee Schedule.

MOTION:	Approve 2019-20 Village Fee Schedule (no change from 2018-19)				
Made by:	Trustee Hallock				
Second by:	Trustee Robertson				
Vote:	CB	SR	ADS	AW	SH
	Y	Y	Y	Y	Y

16. Minutes.

MOTION:	Approve 3/6/2019 Board Meeting minutes as written				
Made by:	Trustee Robertson				
Second by:	Trustee Walsh				
Vote:	CB	SR	ADS	AW	SH
	Y	Y	Y	Y	Y

17. Treasurer:

MOTION:	Approve March 2019 statement of unpaid vouchers totaling \$37,999.45 and paid vouchers totaling \$2,314.28, pending audit of individual vouchers.				
Made by:	Trustee Walsh				
Second by:	Trustee Dery Snider				
Vote:	CB	SR	ADS	AW	SH
	Y	Y	Y	Y	Y

MOTION:	Authorize opening of Justice Fund account for Justice Scott Lucey.				
Made by:	Trustee Robertson				
Second by:	Trustee Hallock				
Vote:	CB	SR	ADS	AW	SH
	Y	Y	Y	Y	Y

18. Mayor

- a. NY American Water – new rate program.
- b. Fiscal stress score for 2018 – 12.9 percent. In 2016 it was 42.9 percent.
- c. Budget meetings.
 - i. Increase of taxes is 1.29%
 - ii. Bulk of expenditures are 1-shot items.
 - iii. Fire Dept is largest increase – 53K over last year. Must replace all radios due to county freq changes.
 - iv. DPW increase for salt barn and leaf machine.
 - v. Mayor offers one correction on budget amount in budget workshop.
 - vi. Mayor wants to set up trustees’ wastewater workshop.
- d. Additional archaeological field work:

MOTION:	Approve additional field work by HARTGEN on proposed fire station site required by SHPO at an amount not to exceed \$8,100.00				
Made by:	Trustee Robertson				
Second by:	Trustee Walsh				
Vote:	CB	SR	ADS	AW	SH
	Y	Y	Y	Y	Y

19. Fire Dept :

- a. Only big item is April – NY State Recruiting month. Will have a one day event at FD.
- b. Looking to set up a night for trustees to meet with the Fire Dept.

20. Other public comment items:

- a. Proceed with wastewater planning treatment – Sue Van Hook. Has arranged for tour of another facility at the Darrow School in New Lebanon on 4/23, Tues.
- b. Val Reagan Youth Dept budget – costs \$80,637, expenses around 80K. So we are not in the hole?
- c. David Snider – Village is putting 5K into the youth program, but the goal is to become self-sufficient. Thinks the Youth Program is moving in the right direction.
- d. Phil Sica retirement party at the Legion – 1-3PM on Sat 4/27.
- e. Bob Thomas – strip of land between sidewalk and road is owned by govt? No – it is a public right of way. Must talk to homeowner and municipality prior to doing any metal detecting on that piece of land.

21. DPW

- a. Per report.
- b. Compressed work schedule.

MOTION:	Authorize beginning of compressed (4/10) schedule for DPW beginning 4/22/2018				
Made by:	Trustee Robertson				
Second by:	Trustee Dery Snider				
Vote:	CB	SR	ADS	AW	SH
	Y	Y	Y	Y	Y

- c. Sue Van Hook – Asked about status of a chipper for DPW Toleman: Still working with White Creek on potential purchase of chipper.

22. PD.

- a. Thanks to MacKenzie Aiken for her fundraising for the PD.
- b. Per report.

23. Youth:

- a. Per report
- b. Accept donation –

MOTION:	Accept donation of \$1,000 to Youth Dept from Stewart’s Holiday Match Program.				
Made by:	Trustee Walsh				
Second by:	Trustee Hallock				
Vote:	CB	SR	ADS	AW	SH
	Y	Y	Y	Y	Y

24. Assessor: Filed final assessment value

25. ZEO – per report

26. PB/ZBA – per reports; Mayor reminded attendees that we need more members for PB/ZBA

27. Clerk:

MOTION:	Approve application of CCS Alumni Assn for use of Gazebo for Music in the Park on reunion weekend, Sat, 20 Jul 2019, 6-9PM, contingent upon receipt of insurance information.				
Made by:	Trustee Dery Snider				
Second by:	Trustee Hallock				
Vote:	CB	SR	ADS	AW	SH
	Y	Y	Y	Y	Y

MOTION:	Approve application of American Legion Maxson Post 634 for Memorial Day Parade on 5/27/2019, 9:00a-12:00p contingent upon receipt of insurance information.				
Made by:	Trustee Robertson				
Second by:	Trustee Walsh				
Vote:	CB	SR	ADS	AW	SH
	Y	Y	Y	Y	Y

28. Susie Creitz: Recommended a sign front of the building that says “vote here.” William McCarty noted that County provides signs to Towns.

29. Close Budget Hearing:

MOTION:	Close public hearing for 2019-20 Budget				
Made by:	Trustee Robertson				
Second by:	Trustee Walsh				
Vote:	CB	SR	ADS	AW	SH
	Y	Y	Y	Y	Y

30. Suggestion – thank former Trustee Sweeney for work he’s done over the years and Trustee Kate Cruz - Val Reagan. Mayor acknowledges the hard work of our Trustees.

31. Mayor reads James Sweeney’s letter submitted as public comment. He voiced concern about the recent village elections and involvement of major political party local committees in a statutorily independent election. His comments were read for record and not for comment.

32. No topics for Executive Session.

33. Adjourn.

MOTION:	Adjourn				
Made by:	Trustee Walsh				
Second by:	Trustee Hallock				
Vote:	CB	SR	ADS	AW	SH
	Y	Y	Y	Y	Y